

**MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

12 July 2007

PRESENT:

Commissioner Pellegrini
Commissioner Curless
Commissioner Wilson
Commissioner Ollivier

ABSENT:

Commissioner Hunter

The Closed Session was called to order at 6:03 p.m. Closed Session adjourned at 6:12 p.m.

President Curless called the regular meeting of the Board of Commissioners to order at 7:00 p.m.

President Curless asked Commissioner Pellegrini to lead those present in the Pledge of Allegiance.

In District Counsel's absence, CEO reported the Closed Session items as follows: Real Property Negotiations – Shelter Cove recreational property. No action was taken on this item.

PUBLIC COMMENT: None

CONSENT CALENDAR

Commissioner Pellegrini asked for Item A of the Consent Calendar to be pulled for further discussion.

COMMISSIONER PELLEGRINI MOVED FOR THE APPROVAL OF ITEM B OF THE CONSENT CALENDAR.
COMMISSIONER OLLIVIER SECONDED. MOTION CARRIED WITHOUT DISSENT.

Commissioner Pellegrini said the minutes stated District Counsel was absent, but then later in the meeting he reported on an item. She asked for clarification. District Counsel arrived after Closed Session, but prior to the beginning of open session.

COMMISSIONER PELLEGRINI MOVED FOR THE APPROVAL OF ITEM A OF THE CONSENT CALENDAR.
COMMISSIONER WILSON SECONDED. MOTION CARRIED WITHOUT DISSENT.

CEO REPORT

- Ø 7/17: The City of Eureka Council approved the Notice of Completion for the Fisherman's Work Area.
- Ø 7/10: Commissioners Curless and Hunter attended the Strategic Plan meeting.
- Ø The Woodley Island Laundromat opened this week with fresh paint and several new machines.
- Ø WRDA – the House will wrap up this week and the Senate should discuss after their recess. CEO stated the bill is in good shape at this point because the same language is in both the House and Senate.

DISTRICT COUNSEL'S REPORT: None

STAFF REPORT

District Treasurer and Director of Administrative Services presented the Monthly Management Report and Treasurer's Report for the fiscal year as of April 30, 2007. Director of Administrative Services reported a temporary Clerk, Zuleika Navarro, has been hired to train with Misty Schmidt in preparation of Misty's maternity leave.

COMMISSIONER REPORTS

Commissioner Pellegrini reported her husband Paul and daughter Eryn are fishing on their boat *Celtic Aire* outside of Coos Bay for albacore.

Commissioner Pellegrini reported the Klamath Riverkeeper organization, dedicated to improve water quality on the Klamath River, asked her to participate as a Board member.

Commissioner Wilson said he has been out of town attending weddings in Vermont and Washington state.

Commissioner Wilson said he attended the Planet Green Workshop in Arcata, a coalition of eco-friendly design and engineering. One of the presentations was by PG&E about their wave energy projects.

Commissioner Wilson said he attended a meeting of the Humboldt Bay Ecosystem-Based Management Advisory Committee, a large group of scientists and others looking to work with the Harbor District on priority projects on the implementation of the Humboldt Bay Management Plan.

Commissioner Ollivier reported he has been reappointed by the Humboldt County Board of Supervisors, along with Supervisor Woolley, to the NCRA Board. The next NCRA Board meeting will be held on August 8, 2007 in Willits.

Commissioner Curless reported on July 9th he traveled with CEO and attorney Russ Gans to Shelter Cove to take a look at the breakwater and fish cleaning station. He said the fish cleaning station was being used by several fishermen.

Commissioner Curless reported the Fortuna Rodeo begins July 16th.

ADVISORY COMMITTEE REPORTS

President Curless reported he and Commissioner Hunter attended the Strategic Plan Advisory Committee meeting on July 10th. There was no public participation, but there had been good media coverage.

OTHER: None

NON-AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS

A. CONSIDERATION OF RESOLUTION 2007-08 MAKING FINDINGS RELATIVE TO THE APPLICATION BY THE US COAST GUARD FOR THE AIDS TO NAVIGATION MAINTENANCE AND PILING INSTALLATION PROJECT.

COMMISSIONER PELLEGRINI MOVED FOR THE APPROVAL OF RESOLUTION 2007-08 MAKING FINDINGS RELATIVE TO THE APPLICATION BY THE US COAST GUARD FOR THE AIDS TO NAVIGATION MAINTENANCE AND PILING INSTALLATION PROJECT. COMMISSIONER WILSON SECONDED.

CEO reported the US Coast Guard plans to make repairs to six (6) Aids to Navigation on Humboldt Bay, most in Hookton Channel and will be adding four (4) pilings to the dock at the Samoa station.

ROLL CALL VOTE WAS TAKEN:

COMMISSIONER PELLEGRINI – AYE
COMMISSIONER CURLESS – AYE
COMMISSIONER WILSON – AYE

COMMISSIONER HUNTER – ABSENT
COMMISSIONER OLLIVIER – AYE

MOTION CARRIED WITHOUT DISSENT.

B. CONSIDERATION OF PERMIT 07-04 TO THE US COAST GUARD FOR THE AIDS TO NAVIGATION MAINTENANCE AND PILING INSTALLATION PROJECT.

COMMISSIONER WILSON MOVED FOR THE APPROVAL OF PERMIT 07-04 TO THE US COAST GUARD FOR THE AIDS TO NAVIGATION MAINTENANCE AND PILING INSTALLATION PROJECT. COMMISSIONER PELLEGRINI SECONDED. MOTION CARRIED WITHOUT DISSENT.

C. CONSIDERATION OF APPROVAL OF STANDARD AGREEMENT WITH THE STATE OF CALIFORNIA FOR A \$1,726,000 GRANT FOR THE SHELTER COVE BOAT LAUNCHING FACILITY BREAKWATER REHABILITATION PROJECT.

COMMISSIONER PELLEGRINI MOVED FOR THE APPROVAL OF STANDARD AGREEMENT WITH THE STATE OF CALIFORNIA FOR A \$1,726,000 GRANT FOR THE SHELTER COVE BOAT LAUNCHING FACILITY BREAKWATER REHABILITATION PROJECT. COMMISSIONER OLLIVIER SECONDED.

Commissioner Pellegrini stated this is a long-awaited project and much needed.

CEO stated he was invited to speak at the CSDA Annual Conference in October regarding this project. CSDA is excited to showcase special districts that are able to obtain grants for large projects.

David Elsebusch asked if any Harbor District funds have been expended for this project. CEO responded the engineering phase was paid by the California Coastal Conservancy.

MOTION CARRIED WITHOUT DISSENT.

D. CONSIDERATION OF PURCHASE OF A REPLACEMENT DISTRICT VEHICLE.

CEO stated the Harbor District rarely purchases vehicles, the last purchase of a new car being the 2001 Taurus – the office pool car. He said the State's purchasing process saves approximately 12% and saves staff time eliminating the bid process. The cost of the 2008 Dodge Charger, including tax and warranty, is \$24,459.87.

COMMISSIONER OLLIVIER MOVED FOR THE PURCHASE OF A REPLACEMENT DISTRICT VEHICLE, NOT TO EXCEED \$24,459.87. COMMISSIONER PELLEGRINI SECONDED.

David Elsebusch reminded the Board of Commissioners the Harbor District's fund balance is diminishing and they should be careful about spending money. He suggested the Taurus be used as a substitute car for CEO.

Commissioner Wilson asked CEO to outline the District's fleet. CEO responded: 3 maintenance vehicles, 2 used and 1 new in 1984; 1994 Caprice; 2001 Taurus and 4 GEM vehicles.

Commissioner Wilson asked why the CEO is not considering the purchase of a hybrid car. CEO responded the State's programs are not very robust and there is not much of a selection. He said he would prefer a full-size car because he transports people and moves displays, etc. CEO stated the budget for this fiscal year contains an allowance for a replacement truck; therefore that money will be used for the car and a truck will be considered next year.

MOTION CARRIED WITHOUT DISSENT.

E. CONSIDERATION OF APPROVAL OF STANDARD AGREEMENT WITH SOUTHERN CALIFORNIA COASTAL WATER RESEARCH PROJECT (SCCWRP) FOR A \$75,000 GRANT TO PROVIDE TECHNICAL ASSISTANCE FOR STATE'S WETLAND DEMONSTRATION PROGRAM.

COMMISSIONER OLLIVIER MOVED FOR THE APPROVAL OF STANDARD AGREEMENT WITH SOUTHERN CALIFORNIA COASTAL WATER RESEARCH PROJECT (SCCWRP) FOR A \$75,000 GRANT TO PROVIDE TECHNICAL ASSISTANCE FOR STATE'S WETLAND DEMONSTRATION PROGRAM. COMMISSIONER PELLEGRINI SECONDED.

Commissioner Pellegrini stated the Harbor District's staff is adding expertise for use by the rest of the state. CEO and Chad Roberts are also involved in the project.

Melvin McKinney asked who would provide the technical assessment. CEO explained the Director of Conservation is the team leader and Chad Roberts is the technical person for the project.

MOTION CARRIED WITHOUT DISSENT.

F. CONSIDERATION OF ACCEPTING FOR FILING PERMIT 07-05 TO THE WIYOT TRIBE FOR THE TULUWAT VILLAGE RESTORATION PROJECT.

Commissioner Wilson recused himself because he worked on the project for the Wiyot Tribe.

COMMISSIONER OLLIVIER MOVED TO ACCEPT FOR FILING PERMIT 07-05 TO THE WIYOT TRIBE FOR THE TULUWAT VILLAGE RESTORATION PROJECT. COMMISSIONER PELLEGRINI SECONDED. MOTION CARRIED WITHOUT DISSENT.

ADMINISTRATIVE AND EMERGENCY PERMITS: None

The Regular Meeting of the Board of Commissioners adjourned at 7:35 p.m.

APPROVED BY:

RECORDED BY:

Signature on File
Ronnie Pellegrini, Secretary

Signature on File
Patricia L. Tyson, Admin. Assistant